

Contractor Name:		Site Name:	
Engineers Name:	Site No:	Date of Visit:	

Outdoor Unit Details				
Model No:	Serial No:	Compressor Run Hours:		Area Served:
		No. 1:	No. 2:	No. 3:

Outdoor Unit					
Tasks	Frequency	Tick box or record reading			
Inspect and clean heat exchanger	Every Visit				
Check for visible signs refrigerant leaks	Every Visit				
Check integrity of pipework and lagging	Every Visit				
Check all electrical connections including mains isolator and tighten as necessary	Every Visit				
Check unit operation voltage and record	Every Visit	L1 to N:	L2 to N:	L3 to N:	N to Earth:
Check unit operation current and record	Every Visit				
Check compressor run hours and record* (All compressors)	Every Visit				
Check discharge temperature and record* (All compressors)	Every Visit				
Check suction temperature and record*	Every Visit				
Check discharge pressure and record* (All compressors)	Every Visit				
Check suction pressure and record *	Every Visit				
Check operation of crankcase heater (All compressors)	Every Visit				
WR2 / WY Additional Tasks	Frequency	Tick box or record reading			
Check integrity of pipework and lagging (refrigerant and water systems)	Every Visit				
Check water flow temperature and record	Every Visit				
Check water return temperature and record	Every Visit				
Check and clean water system strainers	Every Visit				
Check flow switch operation and record	Every Visit				

\*Obtained by the use of Dipswitch SW1

**Additional Notes And Tasks Carried Out**



Frequency of Visits:  
Every visit - Minimum of 2 visits per year  
Mitsubishi Electric recommends that the frequency of maintenance visits be no less than two per annum.  
Frequency of maintenance may increase dependent upon the equipment's environment.  
Failure to maintain the system to the above minimum recommendations could result in the warranty becoming null and void.  
Monitor system, save and record all data.